



Albert Einstein College of Medicine

Request for Service or Assistance Animal Form for Students and Postdoctoral Fellows

Students and postdoctoral fellows planning to bring their Service or Assistance Animal to reside in Albert Einstein College of Medicine Student/Postdoctoral Fellow Housing ("Student/Postdoc Housing") are required to follow the procedures outlined in the [Service and Assistance Animals Policy](#) (the "Policy"). All capitalized terms used herein are defined in the Policy.

Deadlines:

- (a) Students and postdoctoral fellows must complete this form and submit a signed copy of this form together with all required disability documentation to the Housing Office located at 1935 Eastchester Road, 1A, or by email to drenton@montefiore.org *at least 30 days prior to arrival on campus.*
- (b) Students and postdoctoral fellows who develops a need for a Service Animal or an Assistance Animal after arriving on campus must submit the required documentation to the Housing Office located at 1935 Eastchester Road, 1A, or by email to drenton@montefiore.org *at least 15 days prior to bringing his/her Service Animal or Assistance Animal on campus.*

Owner's Name: _____

Owner's Phone: _____

Owner's Email: _____

Owner's Status (please check):

____ MD Student ____ MD/PhD Student ____ PhD Student ____ Postdoctoral Fellow ____ Other

**Questions 1-3 pertain to Service Animals. Questions 4 and 5 pertain to Assistance Animals.
Questions 6-12 pertain to both Service and Assistance Animals.**

Service Animals Only:

1. My Service Animal is a: ____ Dog ____ Miniature Horse

2. My Service Animal is required because of my disability ____ YES ____ NO

3. List tasks/work your Service Animal is trained to perform:

a. Task: _____

b. Task: _____

Assistance Animals Only:

4. My animal is an Assistance Animal ☐ YES ☐ NO
5. Indicate the symptoms of your disability, the assistance that your animal provides to mitigate those symptoms and why the animal is necessary for you to use and enjoy your residence:

Both Service and Assistance Animals:

6. Date you wish to bring your Service or Assistance Animal to campus:

7. Do you already live in Student/Postdoc Housing? ☐ Yes ☐ No

a. If yes, please provide location/address/apartment number:

b. If no, please indicate your move-in date:

8. Please indicate whether you currently live or will live with roommates or suitemates in Student/Postdoc Housing? ☐ Yes ☐ No

a. If yes, please list the name(s) of your roommates or suitemates:

9. Do you already own the animal? ☐ Yes ☐ No

If No, indicate date when you will obtain animal:

10. Type of Animal:

- a. dog
- b. miniature horse
- c. cat
- d. rabbit
- e. Other:

11. Breed of animal (if applicable):

12. Weight of animal (approximate):

13. Physical Description of animal (coat color):

14. Name of animal: _____
15. Please also insert a photo of the animal below or attach it separately.
16. Attach animal health records, including verification that the animal has all veterinary-recommended vaccinations to maintain good health and prevent contagious disease, including current rabies vaccinations for dogs and cats.
17. I acknowledge that I have read and understand the terms and conditions of the Service & Assistance Animal policy within the Document Library with ID # [OGC-POL-2018-007](#). ☐ YES ☐ NO
18. For Assistance Animals, attach documentation regarding your disability as required by section IV.A.2.b. of the Policy.

Printed Name: _____

Signature: _____

Date: _____