Chartstring and Fund Numbers

Chartstring:

FOAP: Fund-   Org-   Account- Program

Example: 311234- 853313- 61000-   20001

Banner Numbering Scheme:

- All Einstein Grant numbers begin with a "G" and will be followed by 5 digits.
- All Einstein Fund numbers will begin with a "3" and will be followed by 5 digits
    - 3XXXXX
- The second digit will represent the fund classification – Federal, State, City, Subcontract, Foundation/Association, Industry or Other
    - Federal NIH – 310XXX, 311XXX, and 312XXX
    - Federal Other – 321XXX-324999
    - State – 325XXX
    - City – 327XXX
    - **Incoming Subcontracts:**
        - Federal – 331XXX, 332XXX, and 333XXX
        - State – 335XXX
        - Non-Federal– 336XXX
    - **Other:**
        - Foundation/Association – 340000 - 348499
        - Industry – 348500 - 348499

Creating Program Project/Multi Project Funds

- The last digit(s) of the Fund number will identify the multiple projects
- The Grant number will roll-up all the funds
- Example:
    - NIH Grant P30 Award
        - Grant G10010
        - Fund/ Projects – 31001A, 31001B, 31001C…3100AB

Creating Future Year Funds for Program Project/Multi Project Funds

- The last one or two digits (depending on the size of the program project) will be incremented with the next available letter.
- Example:
    - NIH Grant P30 Award – *YEAR 1*
        - Grant G10010
        - Fund/ Projects – 31001A, 31001B, 31001C…3100AB

Notes:

The index/fund is a shortcut for auto-populating the org and program in ePro, Concur, etc..

For projects where Einstein is the prime and annual reporting is required, a new fund number is created each year under the same grant number.

For incoming subcontracts, a new grant/fund number is created each year.