



Albert Einstein College of Medicine

NIH eRA Commons Account Request Form

Required Information for *Principal Investigators (PI)*, *Post Doc (POSTDOC)*, *Students (TRAINEE)* and *Administrators (ASST)*

Please print or type.

First Name	Middle Initial	Last Name

The **User Name** field has a 6-character minimum and a 20-character maximum. This is a unique name that can be assigned to one and only one user. Once your account is setup, your user name **CANNOT** be changed.

User Name	
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Available Roles: Principal Investigator (PI), Post Doc (POSTDOC), Student (TRAINEE), or Administrator (ASST).

Role	
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E-mail must be an Einstein or MMC email address.

Email Address	
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Signature is not required if emailed directly from PI.

PI (Faculty) Signature	
(Postdoc, Trainee, Asst) Signature	
Phone Number	
Date	

Instructions:

Email completed form to Cynthia.cardillo@einsteinmed.org or print it out and send it to: Research Finance, Belfer/1108.