Steps for SPINPlus Login:

- Go to https://spin.infoedglobal.com (you can also find this link on the OGS Webpage)
- 2. If you are at an off campus/remote location, you will see a sign in page showing two sign in options go to the right side of this page to "sign in with institutional credentials."
 NOTE: If you are on campus (either at Einstein or Montefiore), you may see a different home page with a SPIN search box; click on "Sign in" at top right corner of this page. You will be redirected to the (abovementioned) sign in page go to the right side of this page at "sign in with institutional credentials."
 Please see the reference picture in next page clarifying step 2.
- 3. Under "sign in with institutional credentials," click at the drop-down menu at "Select your organization from the list below."
- 4. From the drop-down menu, select "Albert Einstein College of Medicine."
- 5. Click "Login."
- 6. Use your **Einstein/Montefiore AD credentials (username and password not your email address)** to log in.
- 7. A pop-up window will open type your **institutional email address**.
- 8. Click "Find Account"
 - a) If the result is "no profiles matched the input email address," click on "Create new profile" OR
 - b) If the result shows it has identified your email address (in case you already have an account at SPINPlus), click "Connect."

For log in instruction, you may also check out "Signing into SPIN using institutional credentials" under the link https://spin.infoedglobal.com/Home/TrainingVideos.

<u>Please note</u> that while on campus, you can use the "search box" on the <u>SPINPlus webpage</u> to locate funding opportunities without logging in to SPIN; however, you need to log in to the portal if you would like to have access to features like creating and saving your targeted funding-searches at SPIN, receiving automated funding alerts etc.

