



Albert Einstein College of Medicine

# Micro-Mobility Device Registration and Abandonment Policy

## I. Purpose

One of the most common items left behind by students following graduation or a move from campus housing is bicycles and other micro-mobility devices such as e-bikes and scooters. Therefore, Albert Einstein College of Medicine (“Einstein”) requires anyone wishing to store their micro-mobility device or park overnight in the indoor parking garage to register their device with the housing office. We encourage all cyclists who are part of our on-campus community to register their micro-mobility devices as well, as an added security measure.

## II. Scope

This policy applies to all faculty, staff, students, and visitors of Einstein.

## III. Policy

### A. Micro-Mobility device Registration Form

To register a micro-mobility device, you will need to go the housing office located at 1935 Eastchester Road and provide the model, color, and serial number of the device, along with your name and contact information. This allows us to easily identify an owner if there is a question or concern about the device, particularly if it appears to have been abandoned.

### B. Micro-Mobility Device Removal

While outdoor bicycle racks are intended for daytime parking, we encourage registration of micro-mobility devices parked at these racks, too, although it is not mandatory. Periodically, Einstein security and housing management will identify micro-mobility devices that are parked in racks around campus that appear to be abandoned. An abandoned micro-mobility device is typically identified using the following criteria:

- Excessively rusty
- Missing major or significant parts, bent rims/frame, making the device inoperable
- Flat tires
- Significant amount of dirt or organic growth on or around the device

Per this Policy, when a micro-mobility device fitting these criteria is identified, security will place a notice on it. If a micro-mobility device is registered with Einstein, an attempt will be made to contact the owner through registration information.

After a period of thirty (30) days, an unclaimed micro-mobility device will be removed and discarded or donated at Einstein's sole discretion. The abandonment policy also applies to locks and chains that are routinely affixed to fences and racks around campus. Please remember that abandoning your micro-mobility device (and/or locks) prohibits others from being able to use the parking space.

### C. Summary

Please remember: Einstein is not responsible for any micro-mobility device that is parked on campus or that is disposed of through abandonment. For the best safety and security of your micro-mobility device, the security team encourages members of the Einstein community who bring their bicycles on campus to:

- Register the device with the housing office;
- Make sure to properly secure the device at bicycle racks on campus; and
- Be aware of your property and respectful of others who also use the bicycle facilities available on campus.

Please Note: While micro-mobility device may be brought inside campus buildings, they may not be parked in hallways, corridors, stairwells, or locations that could impede emergency egress. Any device stored in this manner, creating a potential fire hazard, will be removed by security.

In addition, charging of such devices must comply with Einstein's Personal Lithium-Ion Battery Charging Policy. Specifically: "...the charging of personal lithium-ion battery e-bikes, scooters, and other mobility devices that do not fall under ADA is prohibited on Einstein premises.

Please utilize charging stations located at:

- Bike rack in front of Belfer Building
- Bike rack in front of Falk Center
- Bike rack outside of Kennedy Building
- Bike rack outside of Price Building
- Bike rack in front of Staff Housing 1925/35"

## IV. Definitions

**Micromobility** refers to a range of small, lightweight vehicles operating at speeds typically below 25 km/h (15 mph) and driven by users personally. Micromobility devices include bicycles, e-bikes, electric scooters, electric skateboards, shared bicycle fleets, and electric pedal assisted (pedelec) bicycles.<sup>[1]</sup>

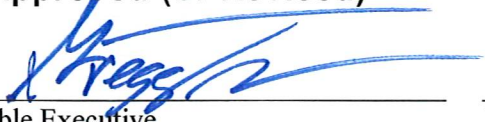
## V. Effective Date


Effective as of: 1 March 2018

**VI. Policy Management and Responsibilities**

Einstein's Security Department is the Responsible Office under this Policy. Einstein's Associate Dean for Finance and Administration is the Responsible Executive for this policy. Einstein's Chief of Security and Transportation is the Responsible Officer for the management of this Policy.

**VII. Approved (or Revised)**

  
\_\_\_\_\_  
Responsible Executive

  
\_\_\_\_\_  
Date