



**Dear Einstein Community:**

We are happy to announce that Cevita Webb, M.P.H., has been appointed the assistant dean for research administration and integration. She currently serves as the administrative director for research in the department of medicine (DOM). Her new role begins August 6, 2024.

In this new leadership position, Ms. Webb will assume a range of responsibilities to improve research resources, operations, and coordination at the College of Medicine. This includes overseeing a new research administrators development program, supporting the dean in the strategic evaluation and approval of faculty recruitment, and helping to integrate research between Montefiore and Einstein. She will work with academic departments and research-related administrative offices—including the offices of grant support, clinical trials, biotechnology and business development, and research finance—to improve research workflows, policies, and processes.



Ms. Webb brings a wealth of experience to this position. Over the past nine years in the DOM, she served as the administrative leader for research operations, managing a \$70 million funding portfolio. She served on the chair's executive committee and participated in multiple search committees, including those for the inaugural DOM associate chair for diversity, equity and inclusion and the chair of the department of developmental and molecular biology.

Some of Ms. Webb's key accomplishments in the DOM include collaborating on an initiative to streamline clinical trials, transitioning from paper to electronic processes; overseeing the integration of operations and transfer of grants during the unification with Montefiore; and significantly contributing to the development of a research dashboard that provides real-time information on grant submissions, success, spending, and effort.

Prior to joining Einstein, Ms. Webb held several administrative leadership roles in academic medicine. For nine years, she was administrator for the department of structural and chemical biology at Icahn School of Medicine at Mount Sinai, and held multiple roles at Columbia University Medical Center and Weill Cornell Medical College, including division administrator for the department of neurology, Merritt Center for Neuromuscular and Mitochondrial Disorders; manager of research and sponsored programs for the division of cardiology; and coordinator of research and sponsored programs for the division of digestive and liver diseases.

She is a member of the National Council of University Research Administrators the American College of Healthcare Executives and is certified in Good Clinical Practices. Ms. Webb completed a bachelor's degree in anthropology and a Master of Public Health at Hunter College.

Please join us in welcoming Ms. Webb to this important new role.

**Best regards,**

**Yaron Tomer, M.D.**

The Marilyn and Stanley M. Katz Dean  
Albert Einstein College of Medicine

**Marla Keller, M.D.**

Executive Dean  
Albert Einstein College of Medicine