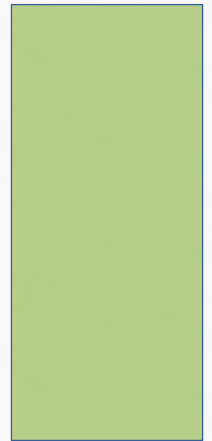


**WHAT YOU NEED TO KNOW WHEN  
A PRINCIPAL INVESTIGATOR  
INVOLVED IN ANIMAL RESEARCH  
LEAVES ALBERT EINSTEIN COLLEGE OF MEDICINE**

FEBRUARY 2013



# SUMMARY

- The purpose of this booklet is to provide you with some general information regarding what needs to happen when a Principal Investigator (PI) involved in animal research leaves Albert Einstein College of Medicine (Einstein).
- Please be sure to review [Policy #0302](#) entitled: *“Status of Experimental Animals Remaining at Einstein after the Departure of the PI”* which will provide you with more detailed information.

# WHO TO CONTACT...

- The Institutional Animal Care and Use Committee (IACUC) regarding the animal use protocol.
  - 718.839.7142
  - E-mail: [iacuc@einstein.yu.edu](mailto:iacuc@einstein.yu.edu)
  - See “WHAT YOU NEED TO KNOW WHEN CONTACTING THE IACUC”
- The Institute for Animal Studies (IAS) regarding any animals currently being housed in the IAS.
  - 718.839.7100
  - See “WHAT YOU NEED TO KNOW WHEN CONTACTING THE IAS”

# WHAT YOU NEED TO KNOW WHEN CONTACTING THE IACUC

- Will another PI (must be faculty) at Einstein be taking over the animal use protocol(s)?
  - **If yes**, then modification(s) to change the PI must be submitted to the IACUC. The form can be downloaded from the [IACUC website](#). Attach a letter from the new PI.
  - **If no**, then the protocol(s) will be terminated. Please provide the IACUC with the date as of which the protocol(s) can be terminated. ***The protocol(s) cannot be terminated if animals remain at Einstein.***

# WHAT YOU NEED TO KNOW WHEN CONTACTING THE IAS

- Before the PI leaves, arrangements **must** be made to pay the per diem charges.
  - If animals are being housed in IAS and will be transferred to another institution:
    - The appropriate [transfer form](#) needs to be completed and submitted to the IAS. Please see [Policy #0302](#).
  - If animals being housed in IAS **will not** be transferred to another institution:
    - If another PI at Einstein (must be faculty) will be taking over the animals, provide the IAS with an updated Banner Index number. *This must be approved by the IACUC.*
- OR**
- Confirm if animals can be euthanized.